Plan Name:	Technical Infrastructure Data Privacy, Safety, and Security Plan
Effective Date:	August 1, 2014
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Standard:	Standard 6: 16-21

Technical Infrastructure Data Privacy, Safety and Security Plan

Goals & Objectives

The Technical Infrastructure Data Privacy, Safety and Security Plan's goal and objective is to ensure privacy, safety and security of data contained within the technical infrastructure of the instructional network.

Process Overview

The technical infrastructure is maintained by the Waynesville R-VI School District. The districts Technology Department, in collaboration with Kl2ITC (3rd party vendor), provides limited access to individuals and the data is protected with the use of passwords provided to every employee of the school district. All the networks are made safe and secure and is continuously updated to ensure safety and security of the technical infrastructure.

Procedures and Specific Guidelines

- Trained personnel shall establish a retention schedule for regular archiving or deletion of data stored on district technology resources.
- Continual provision to district facilities with hardware and software that will improve the performance of the network, and provide a safe and effective educational environment.
- Maintain an up-to-date filter, resource usage, backup plan and network infrastructure at the district level.
- Maintain a staffing plan to cover the repair, maintenance and set up service necessary to keep district equipment operational and effective.
- Perform daily incremental back up of all teacher share data on the network.
- Perform a full back up of data on the network each weekend.

Personnel Responsible

Waynesville R-VI School District Technology Department, Kl2ITC, & Waynesville Career Center Technology Integration Specialist

Reference Location or Policy

Board Policy (EHB)-Technology Usage
Board Policy (EHBC) - Privacy Protection
Waynesville Education Technology Plan